



TRADESHOW ACCESS PROGRAMME (TAP) – EXHIBITOR GRANT APPLICATION FORM **2017/18** – [TCP Led Group](#)

This form must be completed in full in typeface or block capitals in black ink only and returned immediately to the organisation leading your group. **Please read the accompanying Exhibitor Terms and Conditions that outline your obligations under the scheme before you complete this form.**

Section 1 – The Event and the Trade Challenge Partner (TCP) organisation:	
TCP name: BEAMA LIMITED	
Exhibition Name: MIDDLE EAST ELECTRICITY	
Sector (Please pick the one that best fits from the list at the end of this form): POWER	
Country: UAE City: Dubai	Exhibition start date: 5th Exhibition end date: 7th Mar 2019

Section 2 - Eligibility To Apply For A Grant			
You are only eligible to apply if you can answer yes to Q.1. or Q2 <u>and</u> yes to Q3a or Q3b.		YES	NO
1	Does your business comply with the Department for International Trade (DIT) definition of an SME, as detailed in Section 1 of the accompanying Exhibitor Terms & Conditions?	<input type="checkbox"/>	<input type="checkbox"/>
2	Is your business a UK University or UK publicly funded centre of higher or further learning or UK publicly funded research organisation?	<input type="checkbox"/>	<input type="checkbox"/>
3a	Does your business comply with the DIT definition of a new exporter as detailed in Section 1 of the accompanying Exhibitor Terms & Conditions?	<input type="checkbox"/>	<input type="checkbox"/>
3b	If not, can you confirm that you have been exporting for less than 10 years or have not participated in the previous edition of the show you are applying for?	<input type="checkbox"/>	<input type="checkbox"/>

For the use of TAP staff only
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VAT
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Eligible
Yes No
Form complete/ checked OK

Section 3 – Business Details: YOUR FORM WILL BE REJECTED IF THESE DETAILS ARE NOT COMPLETELY LEGIBLE	
Please provide the registered UK business name and company registration number (where applicable) for the company paying the exhibiting costs at the event. NOT any parent, associate, subsidiary business or brand name.	
Business Name:	
UK Address:	
	Postcode:
E-Mail:	Website:
Contact Name:	Tel no:
Company Reg No:	
English Region where relevant (e.g. North West)	
Not Registered: <input type="checkbox"/> (Only tick box, if not registered at Companies House and not registered for VAT purposes)	
Is this the first time the above business has applied for a TAP grant? Y <input type="checkbox"/> N <input type="checkbox"/>	

Section 4 – Previous Business Name Or Address:

If the business name and/or address has changed since you last applied for a Department for International Trade TAP grant please give the details below:

Section 5 – Products, Trading And Brand Names:

Please give a brief description of the goods, services and all business names including the main brand or trade names to be displayed or promoted

What business name will you use on your stand?

Section 6 – About Your Business**Required for Statistical Purposes Only****Q1. Size of your business?**

From your last formal accounts:

How many employees do you have (full time equivalents)?

What is your turnover? £.

Q2. Is your business "new to market"?

Your business is defined as "new to market" if it has not exported to the country where this exhibition is taking place within the previous 12 months and normally has no established representation there.

Yes No

Q3. Is your business "new to event" (irrespective of the market)?

Your business is defined as "new to event" if it has not previously exhibited at this exhibition.

Yes No

Section 7: List All "De Minimis" State Aid Received Over Last 3 Years:

The European Commission recognises any type of support given from any public funds to a possible exporter as a State Aid and therefore subject to State Aid restrictions. However, we are allowed to exempt this exhibitor grant under the De Minimis exemption regulation, which allows a business to receive up to a cumulative €200,000 over any rolling three year period.

This section of the form is necessary because any grant giver (in this case DIT), which employs the De Minimis exemption regulation, is required to ensure that the €200,000 limit will not be breached when they agree an application for grant.

Therefore you will need to record here any public aid you have received over the past three years that may need to be included in your De Minimis threshold. You need not list any aid that has already been specifically exempted in any way other than by the De Minimis regulation or any aid that has been previously "notified" to the Commission.

PLEASE WRITE N/A IF NECESSARY

Funding Body	Purpose	Amount £
Total		

Section 8 – Data Protection Act 1998 – Information regarding DIT’s use and processing of personal data is to be found at www.gov.uk use the link [handling personal data](#)

Having seen this link, please tick the following boxes if the person named as contact in section 3 does not wish their details to be used for: marketing purposes by internal providers , passing to external providers for non DIT purposes , transferring to overseas service providers or for DIT’s E mail marketing purposes

Section 9 – Declaration by Business Applying for Support:

On behalf of the business named at Section 3 I confirm that the information given on this application form is true and accurate. I have also read and will comply with the **TERMS & CONDITIONS FOR EXHIBITORS**. I recognise that any grant the business named at Section 3 receives in support of its participation at the event named at section 1 is classed as De Minimis State Aid by the Commission of the European Communities. I confirm that this business has not received De Minimis State Aid in total greater than €200,000 over the 3 year period leading up to today’s date and including the TAP grant now being applied for. Furthermore, the business will not receive any other contributions from public funds towards any costs which are grant eligible in the context of this application.

Name: _____ Position: _____
Signature: _____ Date: _____

This form must be signed by a Director, Company Secretary or Owner of the Business (or equivalent).

DIT's full range of information, advice and support, including events and DIT’s Overseas Market Introduction Service (OMIS), can be found on www.gov.uk use this link [DIT Services](#)

Further help and advice through [Scottish Enterprise](#), [Business Wales](#) or [Invest Northern Ireland](#). Details of your local DIT contacts can be found on the [DIT office finder](#).

Section 10 – To be completed by the Trade Challenge Partner (TCP) leading the group of UK participants:

I confirm that; I have highlighted to the applicant business their obligation in relation to the TAP terms & conditions (t&cs); they are suitable for grant support; are eligible under the t&cs and they have not exceeded their grant allocation limits.

Name: **Vera Pokoo** Position in TCP organisation: **Exhibitions Administrator**

Signature: _____ Date:

Telephone No: **+44 20 77933025**

e-mail: **exhibitions@beama.org.uk**

Completed forms must be retained BY the TCP as a record of the individual grant application.

Industry Sectors

Aerospace (Civil)
Agriculture, Horticulture & Fisheries
Airports
Automotive
Biotechnology & Pharmaceuticals
Business & Consumer Services
Chemicals
Clothing, Footwear & Fashion
Communications
Construction
Creative & Media
Education & Training
Electronics & IT Hardware
Environment
Financial Services
Food & Drink
Giftware, Jewellery & Tableware
Healthcare & Medical
Household Goods, Furniture & Furnishing
Leisure & Tourism
Marine
Mechanical, Electrical & Process Engineering
Metallurgical Process Plant
Metals & Minerals
Mining
Oil & Gas
Ports & Logistics
Power
Railways
Security
Software & Computer Services
Sport & Leisure Infrastructure
Textiles, Interior Textiles & Carpets
Water