

Head of Building Electrical Systems (BES)

BEAMA is the Trade Association for the electro-technical manufacturing industry for the UK. Representing over 200 member companies BEAMA has significant influence over UK and international political, standardisation and commercial policy. The Building Electrical Systems (BES) sector within BEAMA provides support to members who manufacture building services products and solutions including electrical distribution and protection products, engineered systems, cut-outs and feeder pillars and cable management systems.

Reporting to the Director of Building Technologies the successful candidate will manage the BES portfolio and, in addition, support the effective delivery of BEAMA corporate activities as appropriate.

Duties will include:

- Effective facilitation and management of all BES group meetings.
- Develop and deliver activity plans for all elements of the BES portfolio.
- Lead the BEAMA Building Safety program within BES, meeting Government and wider stakeholder aims and objectives relating to electrical equipment.
- Work with all BES members and provide expertise on the impact of low and zero carbon technologies on the electrical equipment in all buildings. In particular, the electrification of heat and transport, and digitalisation.
- Engage on issues of non-compliance products.
- Establish, develop, and maintain working relationships with external stakeholders e.g., Government officials, Trade Associations, etc., and be the main point of contact for all BES related matters.
- Liaise with BEAMA Technical Managers and Policy Managers to ensure BES technical, regulatory, and legislative activities are coordinated in line with member and BEAMA needs including cross portfolio activity where appropriate.
- Effectively manage the BES Annual Subscriptions for BEAMA and Group Fund Accounts on behalf of members.
- Represent BEAMA as a member organisation within the CECAPI European Trade association.

Other Functions

- Working as part of the wider BEAMA team on cross-sector issues.
- Maintaining relevant information in the BEAMA CRM system.
- Proactive and reactive representation of BEAMA as required at external events and communicating the associated information within BEAMA as appropriate.
- Initiate and/or support relevant Business Development activities to enhance and expand the scope of BEAMA membership and activities.
- Supporting BEAMA lobbying activity as appropriate

Qualifications and experience:**Expected**

- Candidates should have suitable experience in a relevant engineering discipline and be of Graduate level or equivalent.
- Self-starter with the ability to work to deadlines.
- Excellent communication skills, both verbal and written.
- Ability to deal effectively with people at all levels of seniority (internal and external).
- Ability to work as part of a team.
- IT literate and familiar with common office software.

Desirable

- Academic background and / or professional experience in one or more of the following:
 - Manufacturing industry.
 - Experience of working with electrical products and systems.
 - Building Services experience.
 - Trade Associations or similar representative or member service bodies.
- Familiarity with Government policy around buildings, manufacturing, climate change, energy systems and delivering a net zero future.
- Experience in organising and running meetings and acting as secretary /participant as required.
- Experience in a representative role at formal events.
- An understanding of the role of Standards.

Salary and terms:

Circa £60,000 pa plus benefits.

Office in Central London with flexibility of working from home. Travel within UK and Europe expected.

To apply please send a CV and covering letter to Andrew.Willman@beama.org.uk by Friday 21st May 2021. Interviews may take place before the closing date for suitable applicants who apply earlier.