

## Job Specification

<b>Title:</b>	<b>Technical Standards Manager – Building Electrical Systems</b>
<b>Reporting to:</b>	Technical Director
<b>Job Purpose:</b>	
<p>BEAMA is the UK Trade Association for energy infrastructure and systems, representing manufacturers of electrical products essential to the UK energy sector. Representing over 200 member companies (UK manufacturers) BEAMA has significant influence over UK and international political, standardisation and commercial issues impacting our members. We are the representative voice of the supply chain and central to our program of work is maintaining and growing markets for our members, primarily focused on helping drive inward investment into the UK supply chain as we work towards ambitious Net Zero targets.</p> <p>This is a fantastic opportunity for an individual to position themselves at the centre of excellence within the Building Electrical Systems sector at BEAMA.</p> <p>This role supports the existing technical team at BEAMA and will be primarily focused on the cable management systems and LV electrical distribution product groups. With products ranging from conduits, trunking and ducting systems, tray and ladder systems to electrical wiring accessories, this role supports enhancing product safety through participation in National (BSI), European (CEN/CENELEC) and International (IEC) standardisation.</p> <p>Further, this role involves representing BEAMA at European trade bodies ensuring member interests are represented in European legislation.</p>	
<b>Core functions and responsibilities:</b>	
<ul style="list-style-type: none"> <li>• Represent BEAMA at standardisation meetings (UK, European and International).</li> <li>• Represent BEAMA at European trade bodies (Orgalim, CECAPI, etc).</li> <li>• Manage specific project/technical groups within the BEAMA Building Electrical Systems Sector, taking primary lead on all technical aspects of standardisation and related legislative development.</li> <li>• Manage and build relationships with key stakeholders linked to the electrical supply chain, including government departments and other trade associations in the context of standardisation and related regulations.</li> <li>• Support BEAMA Technical Director and Head of Building Electrical Systems to deliver Sector work plan tasks.</li> <li>• Work with BEAMA colleagues as part of a team to align work with wider BEAMA initiatives and priorities.</li> <li>• Support member companies in navigating complex regulatory frameworks.</li> <li>• Attend monthly BEAMA team meetings to share knowledge and update colleagues on current projects and outcomes.</li> <li>• Proactive and reactive representation of BEAMA as required at external events and communicating the associated information within BEAMA as appropriate.</li> </ul>	
<b>Qualifications:</b>	
Higher National Diploma or relevant professional qualification in electrical engineering / or at least 5 years + experience in related roles.	

**Hard Skills (Specific technical requirements):**

- A strong Engineering background.
- Excellent written and spoken communication with the ability to influence.
- Excellent team working, time management and organization skills.
- Ability to understand complex policy, technical and regulatory concepts, and explain them to a non-technical audience, with specific reference to the Building Electrical Systems sector.
- Good technical and statistical analysis capabilities – specifically for the management of technical work on behalf of the members (e.g. representation on standards committee and driving standards development for the sector).
- Ability to adapt and extemporize.
- Ability to build consensus.
- Microsoft office suite, social media, computer literacy.

**Soft Skills (Desired personal attributes):**

- Understanding of technical product standards development.
- Marketing and presentation skills to drive a program of content for the sector as spokesperson for the industry.

**Key performance indicators:**

- Effective delivery of annual work plans tasks.
- Effective representation at external meetings with defined objectives.
- Development of Guides, Handbooks, Bulletins, Safety Checklists and Fact sheets.
- Effective communication with members.
- Effective as part of a wider BEAMA team.
- Establish and maintain good working relationships with members, the wider supply chain, and key stakeholders.

**Terms:**

This role is a two-year fixed-term appointment, which may be extended depending on organisational requirements.

From £50,000 - £60,000 pa plus benefits (including generous contributory pension and access to a desirable car lease scheme), dependent on relevant experience and current skills and qualifications.

Office in Central London with hybrid working and opportunity to work from home (minimum 3 days a month in the Office in addition to BEAMA and external meeting requirements).

Travel within the UK, Europe and Worldwide required.

We are unable to offer sponsorship; candidates must have an existing right to work in the UK

To apply please send a CV and covering letter to BEAMA Technical Director [raj.vagdia@beama.org.uk](mailto:raj.vagdia@beama.org.uk)