



## Job Specification

Title:	Technical Manager - Networks and Flexible Energy Systems Portfolios
Reporting to:	Technical Director
Job Purpose:	<p>BEAMA represents and works with manufacturers of vital products, technologies and services that deliver a safe, reliable and smart end to end electricity system. From smart meters in the home and electric vehicle infrastructure to transformers, automation and network management products. Our members range from large multi-nationals to medium and small leading edge technology businesses and start-ups.</p> <p>The role of the Technical Manager is to co-ordinate technical activities between BEAMA members and external stakeholders, including national/international standardisation bodies, energy regulators and national Government. This role will involve work in the following BEAMA product groups; Power Networks, Communications and Cyber Security, Flexible Energy Systems; Electric Vehicles, Energy Storage, Smart Metering and Connected &amp; Automated Buildings</p>
Key tasks:	<ul style="list-style-type: none"> <li>• Working closely with Technical Committee chairs and member to contribute to industry consultations and working groups, particularly in the areas of digitalisation, emerging technologies and new market development</li> <li>• Concept, scoping and delivery of member projects</li> <li>• Acting as secretariat and group manager to BEAMA technical committees</li> <li>• Ensuring BEAMA member views are expressed to relevant technical bodies</li> <li>• Represent BEAMA members with external stakeholders as required</li> <li>• Reviewing and distributing standards documentation along with 'added value' guidance for members in terms of importance, context and action required</li> <li>• Co-ordinating member involvement in standardisation committees</li> <li>• Maintaining the relevant technical areas of the BEAMA website</li> <li>• Set up and facilitate project groups as required by members</li> <li>• Providing updates to members from the Issues Forum (dealing with strategic standardisation issues and Directives/Regulations)</li> <li>• Attendance at meetings and working groups in UK and Europe as required</li> </ul>
Key performance indicators:	<ul style="list-style-type: none"> <li>• Effective representation of BEAMA on both internal and external committees and groups</li> <li>• Member satisfaction with the services provided and the value delivered by BEAMA</li> <li>• Providing effective facilitation and management of meetings and activities</li> <li>• Delivery of annual personal performance objectives as agreed with line manager</li> <li>• Reliable and timely circulation of relevant standards and other documents to members</li> </ul>
Person spec: E = Essential D = Desirable	<ul style="list-style-type: none"> <li>• (E) Networking and relationship development skills</li> <li>• (E) Delivery focused and stakeholder aware</li> <li>• (E) Excellent written and verbal communication skills</li> <li>• (E) An ability to quickly absorb knowledge related to unfamiliar products and systems</li> <li>• (E) Excellent organisational skills and managing multiple stakeholder relationships</li> <li>• (E) Self-motivated and reliable</li> <li>• (D) Proven skills in project planning, implementation and delivery</li> </ul>

	<ul style="list-style-type: none"> <li>• (D) Technical product management or product development capability</li> <li>• (D) Ability to manage multiple stakeholder relationships</li> <li>• (D) Experience of working with electrical, electronic and digital products and systems</li> <li>• (D) Proficient in use of common business software, CRM and web based working skills</li> <li>• (D) General level of technical, product, application, legal, regulatory and procedural understanding across the scope of the role</li> </ul>
Terms:	<p>Circa £30,000 per annum (plus benefits) dependent on experience.</p> <p>5 days/week - London based or part remote working (up to 3 of the 5 days per week)</p>