Job Specification

Title:	Technical Manager (Networks and Flexible Energy Systems Portfolios)
Reporting to:	Head of Networks and FES
Job Purpose:	The role of the Technical Manager is to co-ordinate technical activities between BEAMA members and external stakeholders, including national/international standardisation bodies, energy regulators and national Government. This role will involve work in the following BEAMA product groups: Power Networks, Communications and Cyber Security, Flexible Energy Systems – Electric Vehicles, Energy Storage, Smart Metering and Connected & Automated Buildings
Key tasks:	• Ensuring BEAMA member views are expressed to relevant technical bodies • Working closely with Technical Committee chairs and member to contribute to industry consultations and working groups, particularly in the areas of digitalisation, emerging technologies and new market development • Acting as secretariat to BEAMA technical committees • As defined by the BEAMA Member Services Director • Reviewing and distributing standards documentation along with 'added value' guidance for members in terms of importance, context and action required • Co-ordinating member involvement in standardisation committees • Maintaining the technical areas of the BEAMA website • Set up and facilitate project groups as required by members • Providing updates to members from the Issues Forum (dealing with strategic standardisation issues and Directives/Regulations)
Key performance indicators:	• Reliable and timely circulation of relevant standards and other documents to members • Effective representation of BEAMA on Standards Committees • Member satisfaction with the services provided and the value delivered by BEAMA • Providing effective facilitation and management of meetings and activities • Delivery of annual personal performance objectives as agreed with line manager
Person spec: E = Essential D = Desirable	• (E) Proven networking and relationship development skills • (E) Excellent written and verbal communication skills • (E) An ability to quickly absorb knowledge related to unfamiliar products and systems • (E) Excellent organisational skills and managing multiple stakeholder relationships • (E) Self-motivated and reliable • (D) Proven skills in project planning, implementation and delivery • (D) Technical product management or product development capability • (D) Ability to manage multiple stakeholder relationships • (D) Experience of working with electrical, electronic and digital products and systems • (D) Proficient in use of common business software, CRM and web based working skills • (D) General level of technical, product, application, legal, regulatory and procedural understanding across the scope of the role
Terms:	Circa £30,000 per annum (plus benefits) dependent on experience. 5 days/week - London based or part remote working (up to 4 of the 5 days per week)